



City of Annapolis

Recreation and Parks Department
273 Hilltop Lane
Annapolis, MD 21403-1542

RecPark@annapolis.gov • 410-263-7958 • Fax 410-626-9731 • TDD use MD Relay or 711 • www.annapolis.gov

Recreation Advisory Board February 12, 2014

The Recreation Advisory Board (REC) of the City of Annapolis held its regularly scheduled meeting on February 12, 2014 at the Roger "Pip" Moyer Recreation Center and **Chair** Hamill called the meeting to order at 7:01p.m.

Present: **Chair** Hamill, Aist, Harrison, Jones, Lowman, Nelson, Rankin, B. Moyer, Montgomery

Absent: **Vice Chair** Moyer, Hughes

Guest: Debbie Yatsuk

Ms. Yatsuk introduced herself as part of the Mayor's transition team but serve as Legislative Assistant for Ron George who represents District 30. She was also responsible for the Bowie Recreation Center operations for a number of years. She is very interested in Recreation and Parks especially in the State and local jurisdictions. She read all of the minutes for the past two years and was very impressed with what the REC is doing. Introductions of the REC members were made. **Chair** Hamill noted that Ms. Patty Templeton has been attending the meetings for the past three years and has expressed an interest in becoming an REC member so hopefully with the next opening she will be allowed to fill the spot. The REC would love to have a representative from the Stanton Center.

Ms. Yatsuk briefed the Board on the Transition Team's composition that is lead by Wilson Phipps who is the Chair. Other team members include herself, Taney Hamill, Justin Mullen, and Mike Pechler. The task from the Mayor is to determine where the Transition Team may be able to offer assistance to the Boards and Commissions. She noted that the team will be evaluating what are the next steps to evaluate at its next meeting but once the team's reports are available to be presented to the Council then the Board will be notified.

II. **January 8, 2014 Meeting Minutes**

Mr. Harrison moved approval of the January 8, 2014 meeting minutes as written. Ms. Nelson seconded the motion. The motion passed unanimously in a vote of 8-0. (Montgomery not present at vote)

III. **Directors Monthly Report**

There was no Director's Monthly Report for review however, **Chair** Hamill and the Transition Team met with the Director to go over prior reports. Mr. Woodward discussed existing conditions when he came on board, any solutions he could offer to improve conditions and possible organization restructuring.

Budget

Chair Hamill noted that Departments have been asked to submit a 10% reduction in their budget. Ms. Yatsuk believes that Mr. Woodward is heading in the right direction with his budget. Chair Hamill added that Mr. Woodward restructured not only the staff to create steps of upward mobility but the current operations of the facility management. He has also educated the staff on the budgeting process. She noted that the Eisenhower Golf Course lease will be up in 2016 and need to be considered as well.

Ms. Yatsuk noted that the **Master Plan** needs to be completed this year so the process will be completed through coordination from both the Environmental Commission and Conservancy Board. **Chair** Hamill suggested placing this as an agenda item for the April meeting. Mr. Woodward was asked to provide a copy of the previous Master Plans for members to review. The REC agreed to revisit the Annapolis Parks Foundation concept at the March 12, 2014 meeting.

IV. Regular Business Before the Board

1. Center Equipment

The Board asked about the process for repairing/replacing equipment and would like Mr. Woodward to respond to this inquiry at the March meeting. Ms. Yatsuk suggested the Department consider merging with the DPW on maintenance of the facility.

Receipt

Mr. Lowman had members who paid with cash but did not receive a receipt. **Chair** Hamill discussed this with Mr. Woodward so it was addressed.

Punch Card

There was a brief discussion regarding the Department maintaining the punch card program because it is a convenience to its customers. Additionally, there was concern that the center would lose members if the punch card program is no longer offered and that the punch cards should not include an expiration date because 20 punches should equate to 20 punches.

Things to Consider

Ms. Yatsuk suggested an agreement between City/County to allocate field usage for athletic leagues.

Chair Hamill believes that the Transition Team should have a discussion with the Recreation Council for the City to bring back the teams.

Stanton Center

Ms. Jones asked about the goals for the Stanton Center. **Chair** Hamill responded to keep it operating and running efficiently specifically the physical plant, staff, programs, return on investment for the programs, etc. She discussed the possibility of support in the form grants to add programs to the Stanton Center because the community is in need of prevention/invention programs. The Board agreed to place this on the agenda item for further discussion regarding the programs at the Stanton Center. The Board asked that Mr. Woodward report on the Stanton Center to address the programs in the building and the budget.

IV. New Business

Clock

The Board would like Mr. Woodward to replace the clock in the conference room wall.

V. Old Business

There was none.

VII. Adjournment

Ms. Nelson moved to adjourn the meeting at 8:01pm. Mr. Harrison seconded the motion. The motion passed unanimously in a vote of 9-0.

The next meeting is scheduled for March 12, 2014 at the PMRC at 7:00pm.

Tami Hook, Recorder